

PHI BETA SIGMA FRATERINTY, INC. GULF COAST REGION

45th REGIONAL CONFERENCE April 25 – 28, 2019

AWARDS AND COMPETITIONS KIT



**Submission Mailing Address:
P. O. Box 34264
San Antonio TX. 78265**

**Brother Edwin K. Miles
Regional Director**





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BROTHER EDWIN K. MILES

GREETINGS BROTHERS!

As we celebrate the 105th year of Phi Beta Sigma Fraternity and prepare for the 45th Annual Gulf Coast Regional Conference, we do so with “Brotherhood First” in mind. On behalf of the Gulf Coast Regional Board and our Host Chapters, Beta Beta Sigma, Beta Beta Omicron (UTSA), and Pi Xi (TX State), I am excited to invite you to join the men of Phi Beta Sigma in San Antonio, TX on April 25-28, 2019.

The objective for this packet is to position the Gulf Coast Region, its chapters and its members to make a conscious and positive impact on the communities that we serve, as well as prepare our chapters for Conclave Vegas. To do so, the conference planning team has worked tirelessly in transforming the conference experience and to provide the tools needed to position our regional membership for impact our communities and for success at our International Conclave this summer.

This is your 2019 Conference Awards and Competition Kit. In it you will find all the necessary information and forms that your chapter will need to fully prepare to compete for the Regional Conference awards. Please review the forms carefully and submit them in a timely manner according to the deadline dates.

The Executive Board, Conference Planning Team, and Host Chapters are eagerly working to ensure that chapter delegates, members and guests will enjoy a positive conference experience as we gather in the home of the Alamo and Military City USA – San Antonio, Texas.



Brother Edwin K. Miles
Gulf Coast Regional Director





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Hotel: Hilton San Antonio-Airport Hotel at 611 NW Loop 410, San Antonio, Texas, 78216

GULF COAST REGIONAL CONFERENCE DEADLINE SUMMARY

All items must be received by the below corresponding deadline dates:

2019 Gulf Coast Regional Conference Deadlines	
Item	Deadlines
Early Bird Gulf Coast Regional Conference Registration Rate Cut-Off	January 13, 2019
Annual Chapter Report and Annual CSAF Report Cut-Off Dates	February 9, 2019
Law and Revisions Requests Application	February 24, 2019
Regular Gulf Coast Regional Conference Registration Rate Cut-Off	February 17, 2019
2019 Gulf Coast Regional Conference Competitions Survey	March 01, 2019
GCR Military Demographic Survey	March 01, 2019
Last Day to Reserve for Hotel Rooms for the Regional Conference	March 25, 2019
Last Day to Register for the Gulf Coast Regional Conference	March 25, 2019
Conference Delegate Registration	March 25, 2019
Resolution Form	March 26, 2019
Membership Assessment Cut-Off Date	March 26, 2019
Grievance Consideration Form	March 26, 2019
Outstanding Sigma Awards Applications	March 26, 2019
Gulf Coast Regional Awards	March 26, 2019
Registration Refund Cut-Off Date	March 26, 2019
Souvenir Journal (Post Mark Date)	March 26, 2019
C.Y. Thomas Gulf Coast Adopt-a-School Grant Application	March 26, 2019
Lewis Engram and John Westberry Scholarship Applications	March 26, 2019
Military Affairs Awards	March 29, 2019
Sigma Beta Club Chapter and Advisor of the Year and Grant Applications	March 29, 2019
Individual and Chapter Awards Applications and Packages	March 29, 2019
Chapter Performance Awards	March 29, 2019
National and Gulf Coast Regional Distinguished Service Chapter (DSC) Consideration Requests Form and Regional DSC Application	April 01, 2019
Gulf Coast Regional Citation for the Omega Chapter	April 01, 2019
Vendor Registration	April 01, 2019
Collegiate and Chapter GPA Awards Applications	April 01, 2019
Billboard Jackson Contest Application	April 18, 2019





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REGIONAL CONFERENCE AGENDA (TENTATIVE)

Thursday, April 25, 2019	
Event	Time
The Sigma Golf Classic	10:00 am - 3:00 pm
Conference Check-in / Delegate Check-in	3:00 pm - 8:00 pm
Sigma Market Place	3:00 pm - 6:00 pm
Opening Reception	5:00 pm - 6:00 pm
Opening Session (Public)	6:00 pm - 8:00 pm
Committee Meetings	8:00 pm - 10:00 pm
Welcome Hospitality	6:00 pm - 12:00 pm
Friday, April 26, 2019	
Event	Time
Breakfast	7:00 am - 8:00 am
Conference Check-in / Delegate Check-in	7:30 am - 2:00 pm
Sigma Market Place	8:00 am - 6:00 pm
Opening Processional Line-up	8:50 am - 9:05 am
Opening Processional	9:05 am - 9:15 am
Plenary Session I	9:15 am – 11:30 am
Regional Awards Lunch	12:00 pm - 2:00 pm
Development Workshops / Committee Meetings	2:15 pm - 3:15 pm
Plenary Session II	3:30 pm - 6:00 pm
Hospitality Event	7:00 pm - 12:00 am
Queen's Pageant / Step Show	7:00 pm - 12:00 am
A Night in San Antonio	7:00 pm - 12:00 am
Saturday, April 27, 2019	
Event	Time
Conference Check-in / Delegate Check-in	8:00 am - 10:00 am
Sigma Market Place	8:00 am - 6:00 pm
Omega & Rededication Ceremonies	8:30 am - 9:30 pm
Plenary Session III	10:00 am - 12:00 pm
Lunch	12:00 pm - 2:00 pm
Conference Photo	2:00 pm - 2:30 pm
Plenary Session IV	2:45 pm - 5:00 pm
Adjournment and Fraternity Hymn	5:00 pm - 5:30 pm
Sigma 70's Soul Party (Public)	7:00 pm - 2:00 am
Sunday, April 28, 2019	
Event	Time
Regional Executive Board Meeting	9:00 am - 10:30 am





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REGIONAL CONFERENCE ZETAS AND GUESTS AGENDA **(TENTATIVE)**

Thursday, April 25, 2019	
Event	Time
The Sigma Golf Classic	10:00 am - 3:00 pm
Conference Check-In	3:00 pm - 8:00 pm
Sigma Market Place	3:00 pm - 6:00 pm
Opening Reception	5:00 pm - 6:00 pm
Conference Opening Session (Public)	6:00 pm - 8:00 pm
Welcome Hospitality	6:00 pm - 12:00 pm
Friday, April 26, 2019	
Event	Time
Breakfast	7:00 am - 8:00 am
Conference Check-In	7:30 am - 2:00 pm
Sigma Market Place	8:00 am - 6:00 pm
Conference Guest Orientation	9:00 am - 9:30 am
Free Time	9:30 am - 12:00 pm
Regional Awards Lunch	12:00 pm - 1:30 pm
San Antonio, TX Riverwalk Tour	2:00 pm - 5:00 pm
Regional Director's Reception	5:00 pm - 7:00 pm
Queen's Pageant / Step Show	7:00 pm - 9:00 pm
A Night in Old San Antonio (NIOA)	9:00 pm - Unitl
Saturday, April 27, 2019	
Event	Time
Conference Check-In	8:00 am - 10:00 am
Sigma Market Place	8:00 am - 6:00 pm
Hill Country Tour - Boerne, TX	8:00 am - 12:00 pm
Lunch	12:00 pm - 1:30 pm
Sister Creek Vineyards and Winery Tour	1:30 pm - 5:00 pm
Sigma 70's Soul Party (Not included in registration)	7:00 pm - 2:00 am
Sunday, April 28, 2019	
Event	Time
Conference Departure	12:00 am - Unitl





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CHAPTER PREPARATIONS INFORMATION

General Information

It is important that each chapter and chapter delegate is prepared administratively to attend the 2019 Gulf Coast Regional Conference and maximize the opportunity to position their chapter for follow-on operations as best as possible. As such, this portion of the 2019 Gulf Coast Regional Conference Chapter Planning Kit will provide some information for each chapter to consider as you prepare to complete your 2019 Gulf Coast Regional Conference information and competitions forms and send your chapter representatives to the 2019 Gulf Coast Regional Conference. The submission of all information, where applicable, must be in accordance with the most current editions of the International Phi Beta Sigma Fraternity, Incorporated Constitution and By-Laws, Gulf Coast Region Constitution and By-Laws, 2019 Gulf Coast Regional Conference Deadlines, the Gulf Coast Region and the International operational procedures. All submissions, requests, and recommendations for consideration for any of the administrative items must be sent to all designated reception centers and to the attention of Bro. John Barlow, Gulf Coast Regional Secretary at mrjohnwbarlowjr@gmail.com or Gulf Coast Region, Phi Beta Sigma Fraternity, Incorporated, P. O. Box 34264, San Antonio TX. 78265. Please contact Brother John Barlow at mrjohnwbarlowjr@gmail.com or 915-227-2205 if you have any questions.

2019 Gulf Coast Regional Conference Attendance: All Gulf Coast Region Chapters are required to, at a minimum, have a representative registered at the 2019 Gulf Coast Regional Conference. This may be in the form of a Primary 2019 Gulf Coast Regional Conference Chapter Delegate. Any chapter that does not have a representative check-in for credentialing and conference accountability will not be counted as having sent representation to the 2019 Gulf Coast Regional Conference and will be assessed an absentee fee. Chapter Presidents, Collegiate Advisors, and Sigma Beta Club Advisors are expected to attend the Regional Conference.

Chapter Financial Assessments: Ensure that your chapter has fulfilled all chapter financial obligations at least 30 days prior to the start of the 2019 Gulf Coast Regional Conference. This includes the chapter's annual assessment fee and insurance fee. Ensure that all absentee fees for the previous Conclave and Gulf Coast Regional Conference has been paid.

Reporting Submissions: Ensure that your 2018 Chapter Report is complete, submitted to the proper recipients, and available prior to the 1st plenary session of the 2019 Gulf Coast Regional Conference (preferably by the designated deadlines). Ensure your 2018 CSAF and all 2018 PIAs are submitted to the proper recipients, and available prior to the 1st plenary session of the 2019 Gulf Coast Regional Conference (preferably by the designated deadlines).





Chapter Delegate Representation: Ensure that your chapter has voted on and approved all primary and alternate delegates. Ensure that the Conference Delegate Form has been submitted to the attention of Bro. John Barlow, Gulf Coast Regional Secretary at mrjohnwbarlowjr@gmail.com or Gulf Coast Region, Phi Beta Sigma Fraternity, Inc., P. O. Box 34264, San Antonio TX. 78265 by the designated deadline. Only the delegates coordinated with the Gulf Coast Regional Secretary will receive approval to represent their chapter during the 2019 Gulf Coast Regional Conference. Your chapter may not exceed the number of applicable delegates based on your chapter's membership strength as assessed 30 days prior to the start of the 2019 Gulf Coast Regional Conference. All chapters are reminded that the completion and submission of a Conference Attendance Registration Form does not suffice as the completion and submission of a delegate registration. Any Brother registering as a delegate without the approval of their chapter/president will be refused that opportunity to represent their chapter as a delegate and will be reported to their chapter.

Chapter submissions: Ensure all chapter and Brother submissions are completed and submitted prior to the 1st plenary session of the 2019 Gulf Coast Regional Conference (preferably by the designated deadlines). Deadlines must be met for competition submissions to be valid. It is recommended to submit a copy of the Annual Report and all related documents via flash drive and email. Each chapter should have at least one hard copy of their chapter report available and on hand at the 2019 Gulf Coast Regional Conference. Send flash drives, and hard copies if applicable, to Gulf Coast Region, Phi Beta Sigma Fraternity, Inc., P. O. Box 34264, San Antonio TX. 78265 by the designated deadlines. Send digital copies via email to the Gulf Coast Regional Director at emiles1@satx.rr.com and the Gulf Coast Regional Secretary at mrjohnwbarlowjr@gmail.com. Chapter submissions include all PIAs, CSAFs, Chapter Reports, demographics forms, competition forms and submissions, registration information, souvenir journal advertisement and sponsorship information, and any other information that the chapter sees fit for sending to the Gulf Coast Regional Director, Gulf Coast Regional Secretary, and any applicable Gulf Coast Regional Committees.

Chapter Voting: Ensure that your chapter has convened and discussed all known voting considerations. This is especially important where there may exist the situation of a split vote in the chapter which will lead to a split vote by your chapter being delivered during the 2019 Gulf Coast Regional Conference.

2019 Gulf Coast Regional Conference Information: Ensure your chapter reviews the 2019 Gulf Coast Regional Conference Information at www.pbsgulfcoastregion.org. Additionally, ensure that your chapter reviews with the chapter delegates the information that they are desired to return from the conference with.





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2019 GCR CONFERENCE COMPETITIONS SURVEY

(Please type or print)

The Gulf Coast Regional Executive Board and the 2019 Gulf Coast Regional Planning Committee would like to know if your chapter is interested in participating in any of the 2019 Gulf Coast Regional Conference or 2019 International Conclave events. If so, we ask that you consider getting prepared early and we would like to help you prepare. Please indicate the events that your chapter desires to participate in during the 2019 Phi Beta Sigma Fraternity, Incorporated Fiscal Year.

Name: _____ Chapter: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone Number: _____ Email: _____

Please check all that apply:

1. 2019 Step Show Contest: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____
2. Miss GCR / PBS Pageant: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____
3. Oratorical Contest: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____
4. Debate Contest: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____
5. Outstanding Chapter Contests: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____
6. Billboard Jackson Contest: ☐ 2019 Conclave ☐ GCR Conference Point of Contact: _____
Contact Number: _____ Email Address: _____

This form must be received by March 01, 2019.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





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COMPLETING THE REQUIRED ANNUAL CHAPTER REPORT

PURPOSE

To provide detail for chapters on presenting formal Annual report to Regional Office and Corporate Headquarters. To provide symmetry and alignment with the chapter assessment, awards and recognition process. To provide revision and clarification of Chapter reports process approved during Houston Conclave 1973. The annual report also serves as a tool in supporting the results of the annual chapter assessment.

POLICY STATEMENT

As per Fraternity constitution, all Chapters are required to submit a chapter report on an annual basis. Chapters will be required to report in the following 5 focused areas:

- Scholarship and Academic Achievement
- Program Implementation and Reporting
- Membership Growth and Retention
- Chapter Operations
- Chapter Special Projects, Activities and Events

REQUIRED SUBMISSION PERIOD

All chapters are required to submit an annual report to the office of the Regional Director by February 9th of each year. Each chapter must present a printed copy of report along with a CD to respective Regional Director. An additional copy of CD to be mailed to the Corporate Headquarters to the attention to the International Standard and Awards Committee. The report will cover the chapter's activities for the year just concluded (January 1st through December 31st. Each Regional Director and/or the Regional Standard and Awards Committee is required to review annual reports by March 15th of each year.





ACCOUNTABILITY

All Chapters are mandated to submit an Annual Chapter Report. Chapters who fail to present Annual Report may be suspended and/or fined by their Regional Director.

EVALUATION

The annual report will be reviewed by the respective Regional Director and evaluated by each region's Standard and Awards Committee and the International Standard and Awards Committee.

DEVELOPING THE ANNUAL REPORT

1. Prepare a professional cover, which includes the name of your chapter, your region, College or University, City where chapter is located.
2. Ensure first page includes chapter address, officers and contact information, and chapter's email address.
3. Include Summary Report of Chapter Self-Assessment Results.
4. Utilize your results of the Chapter Self-Assessment Tool to report in each of the following categories:

A. Scholarship and Academic Achievement

In this section provide academic demographics. For example, undergraduate should list cumulative GPA and alumni chapters discuss academic performance of chapters you advise. Alumni Chapters are to share learning opportunities and special presentations that took place in chapter meetings. Alumni chapters are to also provide academic demographical information as presented in the self-assessment.

B. Program Implementation and Reporting

In this section the chapter is to provide documentation on implementing Fraternity programs. The chapter is encouraged to add action photos. The chapter should also provide a summary and accountability of community service hours.





C. Membership Growth and Retention

In this section chapters are to provide a chapter roster, which include contact information for each member. Include total active brothers, newly initiated brothers, reinstated brothers, and transferred brothers from collegiate to alumni chapters as well as other transfers. Alumni chapters indicate career or business industry/title. Collegiate chapters indicate classification and your career goals. Chapters are to share membership growth and strategies as well as outcomes/results of those goals and strategies.

D. Chapter Operations

This section allows the chapter to share a complete operations assessment of chapter. Use the standards included in the Chapter's Self-Assessment Tool to lead your discussions.

E. Chapter Special Projects, Activities and Events

In this section the chapter can report and document chapter signature events, special projects, and activities that do not fall under the Program Implementation and Reporting section.





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CONFERENCE AWARDS DESCRIPTIONS AND OVERVIEW

Introduction: All chapters and Brothers of the Gulf Coast Region are invited to enter submissions for all the awards and recognition available during the Gulf Coast Regional Conference. There are no limits on the amount of submissions by any chapter or Brother.

Submission Overview (applies to all categories): The award period spans from January 1, 2018 to December 31, 2018. For all categories, complete award packages must be received by the designated cutoff date to qualify. Submissions must be sent to the Gulf Coast Regional Secretary via email at mrjohnwbarlowjr@gmail.com or the Gulf Coast Regional P.O. Box or to the 2018 Gulf Coast Regional Conference Awards Committee Chairman.

In Person Representation during the Regional Conference: On the day of the conference, representatives for the participating chapters must have on hand, at least, one copy of the chapter's Annual Chapter Report, in accordance with the Awards Achievement Guide and Standard Manual of Procedure, and updated chapter leadership roster.

Conclave Representation: Chapters that win competitions at the regional level are expected to represent the region at the following International Conclave. Five (5) Alumni and five (5) collegiate chapters will be selected base off the five levels.

Key Definitions

1. Level I Alumni Classification – Chapters with active membership with 100 or plus.
2. Level I Collegiate Classification – Chapter with active members with 51 or plus
3. Level II Alumni Classification – Chapters with active membership with 76-100.
4. Level II Collegiate Classification – Chapter with active members with 36 to 50
5. Level III Alumni Classification – Chapters with active membership with 56 to 75
6. Level III Collegiate Classification - Chapter with active members with 21 to 35.
7. Level IV Alumni Classification – Chapters with active members with 36 to 55.
8. Level IV Collegiate Classification – Chapters with active members with 11 to 22
9. Level V Alumni Classification – Chapter with active members with 0 to 35
10. Level V Alumni Classification – Chapter with active members with 0 to 10.
11. Gold Status – Highest ranking of chapters with audit scores above 741-915 plus.
12. Silver Status – Second Highest ranking of chapters with audit scores ranging from 641-740.
13. Bronze Status –Third highest ranking of chapters with audit scores ranging from 541-640.
14. Marginal Status – Chapter scoring less than 541. Chapters in Marginal Status will be placed on review until performance is brought up to a minimum of Bronze status.
15. Annual Chapter Report – Mandated report that chapters are required to submit according to constitution. Chapter Annual Report Evaluation and Scoring tool in Appendix section of this policy.





16. Conclave Display – To be displayed on an 8 Foot table consisting of bound books, unique scrapbooks, plaques, limited electronics. Display must be able to stand alone and coincide with submitted Annual Chapter Report. Backboards, and/or sideboards, not exceeding the length of the table, may be used.
17. Formal Interview – An interview session facilitated by selected members of Regional's Awards Committee with members of the competition chapter leadership competing for Model Chapter honors. Copy of Chapter Formal Interview Rating Tool is in Appendix ____.

2019 Gulf Coast Regional Conference General Award Descriptions: The following are general descriptions of each awards and honorariums available during the period of the 2019 Gulf Coast Regional Conference.

Individual Awards and Competitions

- **Alumni of the Year:** The Alumni of the Year Award is awarded to the Alumni Brother who is assessed as having the most impact on Gulf Coast Region for the 2018 calendar year. The recipient of this award is assessed as having demonstrated the highest level of excellence of the Alumni Brothers' names submitted for consideration for this award. Areas of consideration of impact by Brothers in consideration for this award include Bigger and Better Business, Education, Social Action, Sigma Beta Club, Fundraisers, Membership, community leadership, business/government/professional leadership or impact, and community volunteerism. Chapters should submit their nomination by completing the Awards Form and including a letter of recommendation signed by the chapter president explaining why that member should be considered for the award. Along with the Awards Form and letter, packets must include any supporting documentation is included, such as photos, letters of commendation, and newspaper articles. Applicants must be constitutionally financially active at the International, Regional, and Chapter levels of Phi Beta Sigma Fraternity, Inc. There is no limit on the number of competitors/entrants. The 2018 Gulf Coast Regional Awards Committee serves as the evaluating authority for this competition.
- **Collegiate of the Year:** The Collegiate of the Year Award is awarded to the Brother who is assessed as having most impact on Gulf Coast Region for the 2018 calendar year, regarding operations as a physically and financially active member of the Gulf Coast Region. The recipient of this award has demonstrated the highest level of excellence of the Collegiate Brothers' names submitted for consideration for this award. Areas of consideration of impact by Brothers in consideration for this award include Bigger and Better Business, Education, Social Action, Sigma Beta Club, Fundraisers, Membership, community leadership, business/government/professional leadership or impact, and community volunteerism. Chapters should submit their nomination by completing the Awards Form and including a letter of recommendation signed by the chapter president explaining why that member should be considered for the award. Along with the Awards Form and letter, packets must include any supporting documentation is included, such as photos, letters of commendation, and newspaper articles. Applicants must be constitutionally financially active at the International, Regional, and Chapter levels of Phi Beta Sigma Fraternity, Inc. There is no limit on the number of competitors/entrants. The 2018 Gulf Coast Regional Awards Committee serves as the evaluating authority for this competition.





- **Collegiate Advisor of the Year:** The Collegiate Advisor of the Year Award is awarded to the Brother who is assessed as having most impact on Gulf Coast Region for the 2018 calendar year regarding operations as a physically and financially active member of the Gulf Coast Region in support of the Collegiate Chapter and institution under the advising Brother's charge. The recipient of this award has demonstrated the highest level of excellence, example, and support to the Collegiate Brothers' the he is responsible for of the names submitted for consideration for this award. Areas of consideration of impact by Brothers under consideration for this award include campus impact and relations, Collegiate Chapter operations success rate and academic standings, program implementation, PIA and Chapter Report submissions, collegiate awards, and ability to meet International and Gulf Coast Regional standards. Chapters should submit their nomination by completing the Awards Form and including a letter of recommendation two (2) letters of recommendation- one signed by Collegiate chapter President and the other signed by the Alumni Chapter President, explaining why that member should be considered for the award. Along with the Awards Form and letters the application must include any supporting documentation, such as photos, letters of commendation, and newspaper articles. Applications must be financially active at the International, Regional, and State levels of Phi Beta Sigma Fraternity, Inc. There is no limit on the number of competitors/entrants. The 2018 Gulf Coast Regional Awards Committee serves as the evaluating authority for this competition.
- **Sigma Beta Club Coordinator of the Year:** The Sigma Beta Club Coordinator of the Year Award is awarded to the Sigma Beta Club Coordinator Brother who is assessed as having most impact in the Gulf Coast Region for the 2018 calendar year regarding regional and Sigma Beta Club operations and mentorship as a physically and financially active member of the Gulf Coast Region. The recipient of this award has demonstrated the highest level of excellence, example, and support to the Sigma Beta Club Brothers that he is responsible for. Areas of consideration of impact by Brothers under consideration for this award include community impact and relations, Sigma Beta Club Chapter operations success rate and academic standings, program implementation, and PIAs. Chapters should submit their nomination by completing the Awards Form and including a letter of recommendation signed by the chapter President, explaining why that member should be considered for the award. Along with the Awards Form and letter the application must include any supporting documentation, such as photos, letters of commendation, and newspaper articles. Applications must be constitutionally financially active at the International, Regional, and Chapter levels of Phi Beta Sigma Fraternity, Inc. There is no limit on the number of competitors/entrants. The 2018 Gulf Coast Regional Awards Committee along with the Gulf Coast Regional Sigma Beta Club Coordinator serve as the evaluating authority for this competition.
- **Billboard Jackson Award:** The Billboard Jackson Award is presented to the Sigma Chapter sponsored business owner that delivers the best presentation regarding his / her business mission, purpose, and capabilities. The Bigger and Better Business Committee will serve as the evaluating authority for this competition.





- **Sigma with the Highest Individual GPA:** The Gulf Coast Regional Sigma Brother with the highest GPA is awarded for his efforts in setting the standard with his academic level of achievement across the region. The application will be rated on verifiability of information and evidence of grade point averages as listed on official transcripts. Incomplete applications and unofficial copies of transcripts will not be considered. Official Transcript is required (Certified by Registrar) verifying G.P.A and Classification. Applicant shall be financially active Sigma Men in good standing with their local collegiate chapter and currently enrolled as an undergraduate at an accredited college or university. All courses listed on member's transcripts shall be approved baccalaureate curriculum by the states Board of Regents. Only four- and five-year baccalaureate programs are acceptable. Gulf Coast Regional Awards Committee along with the Gulf Coast Regional Collegiate Advisor will serve as the evaluating authority for this competition.
- **GCR Distinguished Service Chapter (DSC):** This recommendation is provided for deserving Gulf Coast Regional Brothers that have exemplified excellence as a Sigma Brother and leader throughout his tenure as a Brother in Phi Beta Sigma Fraternity, Incorporated at the Regional level. Areas of exemplary service are definitive and seen in each recommended Brother's support of the community, example of education, and support to the organizations Brothers. Contributions should not be only those provided while in office or tied to the Brother's positions or status. This chapter shall be reserved to active members who shall have been active in the Fraternity for at least ten (10) years and who shall have distinguished themselves within the Gulf Coast Region and in their respective Gulf Coast Region-related communities and who shall have been recommended for membership in the Gulf Coast Regional Distinguished Service Chapter by their Chapters and by the Gulf Coast Regional Distinguished Service Chapter Committee respectively. The 2019 Gulf Coast Regional Distinguished Service Chapter Committee will serve as the evaluating authority for this honor. Applications for the GCR Distinguished Service Chapter should be sent the DSC Committee Chair. Application available as Appendix section of this Guide.
- **International DSC Recommendation:** This recommendation is provided for deserving Gulf Coast Regional Brothers that have exemplified excellence as a Sigma Brother and leader throughout his tenure as a Brother in Phi Beta Sigma Fraternity, Incorporated. Areas of exemplary service are definitive and seen in each recommended Brother's support of the community, example of education, and support to the organizations Brothers. Contributions should not be only those provided while in office or tied to the Brother's positions or status. This chapter shall be reserved to active members who shall have been active in the Fraternity for at least ten (10) years and who shall have distinguished themselves in the Fraternity or in their respective communities and who shall have been recommended for membership in the Distinguished Service Chapter by their Chapters and by the General Board respectively provided that the General Board shall not recommend more than seven candidates for membership in the Distinguished Service Chapter at any Conclave. The 2019 Gulf Coast Regional Distinguished Service Chapter Committee will serve as the evaluating authority for this honor at the Gulf Coast Regional Level. Applications for the International Distinguished Service Chapter should be sent the DSC Committee Chair.





Team/Chapter Awards and Competitions

- **Sigma Chapter with the Highest GPA:** This award is given to the collegiate with the highest collective GPA for their efforts in setting the standard with academic level of achievement across the region. The application will be rated on verifiability of information and evidence of grade point averages as listed on official transcripts. Incomplete applications and unofficial copies of transcripts will not be considered. Official Transcript for each brother in the chapter is required (Certified by Registrar) verifying G.P.A and Classification. All chapter brothers shall be financially active Sigma Men in good standing with their local collegiate chapter and currently enrolled as an undergraduate at an accredited college or university. All courses listed on member's transcripts shall be approved baccalaureate curriculum by the states Board of Regents. Only four- and five-year baccalaureate programs are acceptable. Gulf Coast Regional Awards Committee along with the Gulf Coast Regional Collegiate Advisor will serve as the evaluating authority for this competition.
- **Outstanding Bigger & Better Business Program:** This award is presented to the chapter that is assessed as having the most outstanding Bigger and Better Business Program within the Gulf Coast Region. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.
- **Outstanding Education Program:** This award is presented to the chapter that is assessed as having the most outstanding Education Program within the Gulf Coast Region. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.
- **Outstanding Social Action Program:** This award is presented to the chapter that is assessed as having the most outstanding Social Action Program within the Gulf Coast Region. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.
- **Most Outstanding Chapter (Collegiate and Alumni):** This award is presented to the chapters that are assessed as being the most outstanding chapters within the Gulf Coast Region at each determined category level for collegiate and alumni chapters. There are five (5) award levels for collegiates and alumni chapters each based on the amount members within the chapters. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for these competitions.

Chapters will be judge on the following criteria:

1. Final score of Program Scorecards
2. Final score of CSAF Report and submitted by required deadline
3. Degree of Participation in National Programs
4. Annual Chapter Report submitted by required deadline and formatted according to the Award & Achievement Guide 2011 ed. and /or Manual of Standard Procedure dated, 2012.





Competition levels are as follows:

- o Most Outstanding Alumni Chapter Level 1
 - o Most Outstanding Alumni Chapter Level 2
 - o Most Outstanding Alumni Chapter Level 3
 - o Most Outstanding Alumni Chapter Level 4
 - o Most Outstanding Alumni Chapter Level 5
 - o Most Outstanding Collegiate Chapter Level 1
 - o Most Outstanding Collegiate Chapter Level 2
 - o Most Outstanding Collegiate Chapter Level 3
 - o Most Outstanding Collegiate Chapter Level 4
 - o Most Outstanding Collegiate Chapter Level 5
- **Model Collegiate Chapter of the Year:** This award is presented to the chapter that is assessed as being the most exemplary of all chapters under consideration for outstanding Collegiate Chapter. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.

Chapters will be judge on the following criteria:

1. Awarded Outstanding Chapter at respective level
 2. Final score of Program Scorecards
 3. Final score of CSAF Report and submitted by required deadline
 4. Degree of Participation in National Programs
 5. Annual Chapter Report submitted by required deadline and formatted according to the Award & Achievement Guide 2011 ed. and/or Manual of Standard Procedure dated, 2012
 6. Final Score of Regional Display: presentation, neat, logical, relevant, and attractive
 7. Final Score of Formal Interview with Chapter Leadership by Awards Committee
- **Model Alumni Chapter of the Year:** This award is presented to the chapter that is assessed as being the most exemplary of all chapters under consideration for outstanding Alumni Chapter. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.

Chapters will be judge on the following criteria:

1. Awarded Outstanding Chapter at respective level
2. Final score of Program Scorecards
3. Final score of CSAF Report and submitted by required deadline (see Appendix ____ for Self-Assessment)
4. Degree of Participation in National Programs
5. Annual Chapter Report submitted by required deadline and formatted according to the Award & Achievement Guide 2011 ed. and/or Manual of Standard Procedure dated, 2012.
6. Final Score of Regional Display: presentation, neat, logical, relevant, and attractive
7. Final Score of Formal Interview with Chapter Leadership by Awards Committee





- **Best Chapter Display:** This award is presented to the chapter that is assessed as having the most outstanding display during the Gulf Coast Regional Conference of their chapters' programs and operations base off their Annual Chapter Report. The 2019 Gulf Coast Regional Awards Committee will serve as the evaluating authority for this competition.

For additional Information, review the International Standards on BluPrint in the International Collegiate Advisor Certification Manual, Fraternity Protocol Manual, and Manual of Standard Procedures.





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

GULF COAST REGIONAL CONFERENCE SPIRIT AWARDS

The following awards are presented by the Regional Conference Credential Committees based upon registration information.

Longest Traveled Chapter

This award is given to the chapter that has traveled the longest distance. This award is given at each regional conference and conclave. The Regional Conference or Conclave Credentials Committee presents this award.

Chapter with the Most Registered Members

This award is given to the chapter that has the most brothers registered at a Regional Conference and/or Conclave. Host chapters are not eligible to compete in this award category. The Regional Conference or Conclave Credentials Committee presents this award.

The Oldest Sigma in Attendance.

This award is presented to the brother in attendance at a Regional Conference or Conclave with the most Sigma Service Years. This award is based on registration information and is presented by the Regional Conference or Conclave Credentials Committee.

The Youngest Sigma in Attendance

This award is presented to the newest brother in attendance at a Regional Conference or Conclave. This award is based on registration information and is presented by the Regional Conference or Conclave Credentials Committee.

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

ALUMNI SIGMA OF THE YEAR AWARD FORM

Name of Applicant: _____

Chapter Name: _____

Chapter Address: _____

Submitted by: _____

CREDENTIALS

Leadership, Experience and Capabilities (Within the Fraternity, etc.):

Community, Social, and Financial Contributions (List)

1. _____
2. _____
3. _____
4. _____

Organizational Affiliations (List)

1. _____
2. _____
3. _____
4. _____

Other Comments or Attachments:

Please submit application form with three (3) letters of recommendation, a letter of chapter endorsement complete with chapter president's signature, resume, documents providing credentials and contributions, and any justification documentation of proof as needed by **March 29, 2019.**

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

COLLEGIATE SIGMA OF THE YEAR AWARD FORM

Name of Applicant: _____

Chapter Name: _____ Overall GPA: _____

Chapter Address: _____

Major: _____ Minor: _____

Submitted By: _____

CREDENTIALS

Leadership, Experience and Capabilities (Within the Fraternity, etc.):

Community, Social, and Financial Contributions (List)

1. _____
2. _____
3. _____
4. _____

Organizational Affiliations (List)

1. _____
2. _____
3. _____
4. _____

Other Comments or Attachments:

Please submit Nomination Form with nominee biography, three (3) letters of recommendation from community officials (e.g. teacher, church, affiliated community organization, etc.), a letter of chapter endorsement complete with chapter president's signature, resume, documents providing credentials and contributions, documentation of honors and accomplishments, and any additional documentation of proof as needed by **March 29, 2019**.

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

SIGMA COLLEGIATE ADVISOR OF THE YEAR AWARD FORM

Name of Advisor: _____ Date: _____

State: _____ Advisor's Cell Number: _____

Alumni Chapter Name: _____

Alumni President's Name: _____ President's Cell: _____

Alumni Chapter President's Signature: _____

Alumni Chapter Address: _____

Collegiate Chapter Name: _____

Collegiate President's Name: _____ Collegiate President's Cell: _____

Collegiate Chapter Address: _____

Submitted By: _____ Contact Number: _____

Email of Submitting Brother: _____

Entry must be postmarked by March 29, 2019.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or Return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





Gulf Coast Region Collegiate Advisor of the Year Award Criteria for Judging and Awarding Chapter Advisors:

Required for Consideration:

- Collegiate Chapter Letter of Recommendation
- Alumni Chapter Letter of Recommendation
- Advisor membership status is financial and in good Standing on all levels (International, Regional, Local)
- Advisor is certified as a Chapter Advisor and appointed by the Regional Director. This can be verified by the Regional Director for Collegiate Affairs

Supporting Documentation (points):

- Advisor has attended the most recent Conclave or Regional Conference, and State Conference
- Collegiate Chapter(s) submitted a Chapter Report for 2016
- Collegiate Chapter(s) submitted all applicable PIA Forms during 2016
- Collegiate Chapters had activities and participation in all 4 National Programs following national guidelines
- Collegiate Chapter has an accumulative GPA above 2.5
- Collegiate Chapter brothers have registered and attended the most recent Conclave or Regional Conference, and State Conference

Gulf Coast Region Collegiate Advisor of the Year Award Prerequisites:

- Advisor must have been an active advisor for the referenced collegiate chapter for at least one academic year
- More than one year of advisor support is required for points that require multi year comparison

Items required for consideration: The candidate must have the following items in order to qualify for consideration for the Gulf Coast Region Collegiate Advisor of the Year award. Each qualifying candidate will be awarded **20 points** upon confirmation of the following:

- Collegiate Chapter Letter of Recommendation
- Alumni Chapter Letter of Recommendation
- Advisor membership status is financial and in good Standing on all levels (International, Regional, Local)
- No Letter of Recommendation and not financial – **NOT ELIGIBLE**





Supporting Documentation and scoring:

Advisor is certified and appointed as a Chapter Advisor – 0 to 15 Points

- Certified & Appointed 15 Points
- Not Certified 0 Points

Collegiate Chapter Growth (percentage of growth compared to previous year): Collegiate chapter growth will be calculated based on chapter membership numbers provided by the International Headquarters comparing current year to the previous year – 0 to 10 Points

- 81% - 100% Growth 10 Points
- 61% - 80% Growth 8 Points
- 41% - 60% Growth 6 Points
- 21% - 40% Growth 4 Points
- 1% - 20% Growth 2 Points
- 0% or Less (No Growth) 0 Points

Advisor has attended the most recent Conclave or Regional Conference, State Conference, Leadership Conference – 0 to 10 Points

- 2016 State Conference 5 Points
- 2016 Regional Conference 5 Points

Collegiate Chapter(s) submitted a Chapter Report – current year – 0 to 5 Points

- Report submitted and verified 5 points
- No report submitted 0 points

Collegiate Chapter(s) submitted a CSAF – current year – 0 to 5 Points

- CSAF submitted and verified 5 points
- No CSAF submitted 0 points

Collegiate Chapter(s) have all chapter officers listed in the chapter portal of BluPrint – 0 to 5 Points

- ALL officers submitted and verified 5 points
- No Officers submitted 0 points

Collegiate Chapter(s) submitted all applicable PIA Forms during previous year – 0 to 5 Points

- PIA Forms submitted and verified 5 points
- No PIA Forms submitted 0 points

Collegiate Chapters had activities and participation in all 4 National Programs following national guidelines – 0 to 20 Points

- Verified Bigger, Better Business activity 5 points
- Verified Social Action activity 5 points
- Verified Education activity 5 points
- No verifiable activities 0 points





Collegiate Chapter has an accumulative GPA above 2.5 – 0 to 10 Points

- Cumulative average GPA 2.5 or above 10 points
- Cumulative average below 2.5 0 point

Collegiate Chapter brothers have registered and attended the 2016 – 0 to 5 Points

- Verified Collegiate attendance at 2016 Regional Conference 5 points





Date: December 23, 2018

To: The Brothers of the Gulf Coast Region

From: Kim T. DeLarge, Sr.- Gulf Coast Director of Bigger and Better Business

James A. "Billboard" Jackson Entrepreneurial Development Competition

The Bigger and Better Business program of Phi Beta Sigma Fraternity, Inc. is excited to present the 2019 James A. "Billboard" Jackson Entrepreneurial Development Competition. This year's competition will provide two \$10,000 business development grants to Sigma-owned businesses that present outstanding business plans.

About the Billboard Jackson Entrepreneurial Development Program

The Billboard Jackson Entrepreneurial Development program was established in 2000 as part of the fraternity's Eastern Region's Bigger and Better Initiative. The program was named in honor of Hon. Bro. James A. "Billboard" Jackson, a corporate pioneer and first black editor of Billboard Magazine. In 2015, the fraternity voted to expand the Billboard Jackson Entrepreneurial Development program as an initiative under the Sigma Business Initiative program. The program now invites members from each of the fraternity's seven regions to compete for the development grants.

2019 Guidelines

- Two (2) \$10,000 grants will be awarded (one Collegiate and one Alumni) for the best business plan and presentation as judged by a panel of business development professionals.
- The grants will be presented to the company for which the brother is representing. The company must have or is in the process of securing a legal entity and a DUNS number.
- Business plans may be submitted by teams as long as all members of the team have the same membership status within the Fraternity.

- Plans may be submitted for either new or existing business ventures as long as the plan is the original creation of the Brother or team of Brothers participating in the contest.
- There is no set format for the written business plan, however, each plan will be judged on the merits of the explanation of the concept in written form, concise goals and projections, proof of market research and overall visual presentation in addition to the formal ten minute live presentation.
- The information contained in each plan will not be shared, sold or copied .
- The Subject line of each entry must state: "Business Development Grant Entry for (Your Name)". Each plan must be saved in either WORD 2004 or PDF format.
- You will receive confirmation, along with further directives for the regional presentation, upon receipt of your business plan.
- All Brothers who submit a plan must be in good financial standing at all levels of Phi Beta Sigma Fraternity, Inc. and must be registered for the Gulf Coast Regional Conference in San Antonio TX (April 25-28, 2019).
- An electronic copy of all business plans must be submitted to the Gulf Coast Regional Director of Bigger and Better Business, Brother Kim T. DeLarge, Sr. at kimdelarge@cox.net by April 18, 2019 (one week prior to the regional conference).
- Each submitted plan will be initially judged on a regional level at the 2019 Regional Conference. Finalist from each region will then compete for the two international grants at the 2019 Conclave in Las Vegas, NV.
- You will be required to make a formal presentation at the Regional Conference. Presentation times will be assigned on a first come, first serve basis.
- You will receive confirmation, along with further directives for the regional presentation, upon receipt of your business plan.
- Each finalist must be registered for the 2019 Conclave by the final round of competition.

The Bigger and Better Business team looks forward to conducting the next Billboard Jackson competition during the 2019 Conclave.

Brother Kim T. DeLarge, Sr.
Gulf Coast Regional Director
Bigger and Better Business

Brother Reginald Sluch
International Director
Bigger and Better Business

www.phibetasigma1914.org



PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

SIGMA BETA CLUB ADVISOR OF THE YEAR AWARD FORM

Name of Applicant: _____

Chapter Name: _____

Chapter Address: _____

Submitted By: _____

CREDENTIALS

Leadership, Experience and Capabilities (Within the Fraternity, etc.):

Community, Social, and Financial Contributions (List)

1. _____
2. _____
3. _____
4. _____

Organizational Affiliations (List)

1. _____
2. _____
3. _____
4. _____

Other Comments or Attachments:

Please submit application form with three (3) letters of recommendation, a letter of chapter endorsement complete with chapter president's signature, resume, documents providing credentials and contributions, and any justification documentation of proof as needed **by March 29, 2019.**

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

SIGMA BETA CLUB CHAPTER OF THE YEAR AWARD FORM

Name of Submitting Brother: _____

Sponsoring Chapter Name: _____

Chapter Address: _____

Submitted #: _____ Email: _____

CREDENTIALS

Accolades received by the Sigma Beta Club:

Community and Social Contributions (List)

1. _____
2. _____
3. _____
4. _____

Major Events Hosted by the Sigma Beta Club (List)

1. _____
2. _____
3. _____
4. _____

Other Comments or Attachments:

Please submit application form with one (1) letter from the sponsoring alumni chapter describing the efforts of their sponsored Sigma Beta Club, three (3) letter of recommendation from members of the community (e.g., school administrators/faculty, boys and girls club coordinator, etc.), one (1) letter describing the Sigma Beta Club's events and their impact, documents providing awards and contributions, and any justification documentation of proof as needed **by March 29, 2019.**

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

GULF COAST REGION MILITARY SIGMA OF THE YEAR APPLICATION

(Please type or print)

PERSONAL INFORMATION

Rank/Title/Name of Nominee: _____ Date _____

Submitted by: _____ Chapter _____

Contact Email: _____ Contact # _____

Chapter Address: _____

PROFESSIONAL INFORMATION

Branch of Service: _____ Operations Branch: _____ Total Years of Svc: _____

Job Title/Duty _____

Unit and Location: _____ Yrs. of Service: _____

Leadership Roles: _____

Accolade Info: _____

CONTRIBUTION INFORMATION

Community and Leadership Contributions (List)

1. _____
2. _____
3. _____

Organizational Affiliations (List)

1. _____
2. _____
3. _____

Other Comments or Attachments:

SUBMISSION INFORMATION

Please submit application form with three (3) letters of recommendation, a letter of chapter endorsement complete with chapter president's signature, documents providing credentials and contributions, and any justification documentation as needed **by March 29, 2019**. Address all letters to the Gulf Coast Region Community Awards Committee.

A completed digital copy of this forms may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or send completed non-digital copies to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

DISTINGUISHED SERVICE / HONORS CHAPTER AWARD

REQUEST FOR CONSIDERATION FORM

Name of Recommended Brother: _____

Date: _____ Chapter Name: _____

Chapter Address: _____

Submitted by: _____ Signature: _____

Contact Email: _____ Contact Number: _____

Please indicate request category: ____ International DSC ____ GCR DSC ____ Alain Leroy Locke Chapter

CREDENTIALS

Leadership, Experience, and Capabilities (Professional, Fraternal, Within the Community, etc.):

Community, Social, and Financial Contributions (Professional, Fraternal, Within the Community, etc.):

1. _____
2. _____
3. _____

Organizational Affiliations (Professional, Fraternal, Within the Community, etc.):

1. _____
2. _____
3. _____

Additional Comments or Attachments (Professional, Fraternal, Within the Community, etc.):

Please attach DSC Request for Consideration Form, GCR DSC Packet requirements (for submissions for GCR DSC), biography, three (3) letters of recommendation, a letter of chapter endorsement completed with chapter president's signature, professional resume, documents providing credentials and contributions, documentation of awards / honors and accomplishments, and any additional documentation of proof as needed **by March 26, 2018.**

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





THE GULF COAST REGION DISTINGUISHED SERVICE CHAPTER APPLICATION PACKET

The packet contains the necessary instructions, application and forms for a chapter and members use to apply for membership into the Gulf Coast Region's Distinguished Service Chapter

Bro. Edwin K. Miles

Gulf Coast Regional Director

Bro. Hulen T. Rigsby III

Gulf Coast Regional

Distinguished Service Chapter Chair

April 20, 2017

*Welcome to the GCR
Distinguished
Service Chapter*





GCR DSC Citation Report Format

The contents of the citation must be formatted in the following manner: (All copies must be clean and legible)

1. Title Page
2. Table of Contents
3. GCR DSC Application
4. Chapter Resolution
5. Applicants Biography (300-word document, service to Sigma)
6. Applicants Professional Resume
7. Service to Community – Summary
8. Honors and Awards – Summary
9. Professional Accomplishments – Summary
(Items 6, 7, 8, and 9 should be presented as a one-page summary each)
10. Artifacts (Include photos, news articles, copies of awards, affidavits of accomplishments and other supporting documents.) No more than 10 pages, tells a story to the committee.
11. Two letters of endorsement from currently financial Sigma Leaders with original signatures.
12. Professional letter of endorsement. (With original signature)





CRITERIA FOR GCR DISTINGUISHED SERVICE MEMBERS

It is recommended that the Gulf Coast Regional Board establish the following criteria for Gulf Coast Regional Distinguished Service Chapter (GCRDSC) Membership:

1. That the nominee must be a member of the Fraternity and have resided in the Gulf Coast Region for a minimum of ten (10) years. New Mexico given credit.
2. That the nominee must be recommended and approved by his local chapter membership voting in a regularly scheduled chapter meeting.
3. That the nominee must have been in good financial standing within the fraternity for the eight consecutive years immediately prior to his application.
4. That the nominee must have attended at least two (2) Conclaves in the last six years and six (6) Gulf Coast Regional conferences, including the year of application.
5. The nominee must have made some constructive contribution to the community or society, as well as the fraternity, but especially the fraternity.
6. The nominee must have held an elective chapter, state, area or regional office for a combined period of six (6) years.
7. That a two-thirds (2/3) vote of the established quorum of the Gulf Coast Regional Executive Board is necessary for recommendation to the Gulf Coast Regional Conference.
8. That all applications for the Gulf Coast Regional Distinguished Service Chapter must be made by the chapter to the regional conference. Applications must be postmarked to the Regional Secretary forty-five (45) calendar days prior to the opening date of said regional conference. Any applications received after that date will be eliminated by the committee/
9. That the Gulf Coast Regional Conference in session must approve the nomination by a 2/3 vote of the established quorum of delegates for a nominee to be elected into the Gulf Coast Regional Distinguished Service Chapter.

Before being considered by the Gulf Coast Region DSC Committee; A Chapter must decide that a Brother is worthy of being recommended for the highest honor in the Gulf Coast Region of Phi Beta Sigma Fraternity, Inc. The nominee with the assistance of his chapter shall prepare his GCRDSC packet and execute the application and forms with the appropriate original signatures. Adhere to all the due dates established by the Gulf Coast Region and communicated to chapters. Two hard copies and one digital copy of the nominee's application, with all supportive documents shall be sent to the Regional Secretary by registered certified mail.





SCORING AND RATING – EVALUATION

How a Citation is Scored and Rated

1. A citation will be evaluated in a three-phase review process prior to being considered for final recommendation to the Gulf Coast Regional Director. The review process is as follows;
 - A. Phase One – Scoring: A scoring process will determine if the citation meets the submission requirements as established and evaluated in the rubric scoring matrix. The committee’s duty is to eliminate those citations that do not score a minimum of 90 overall average points.
 - B. Phase Two – Rating: If citations meet the 90 overall average point minimum, then the committee must then evaluate the citations from the highest to the lowest score. The committee can only recommend up to three (3) citations. If there are more than three (3) citations, then the top three citations are to be selected. NOTE: If in the results there are identical scores (ties for citations), then the bonus point scoring will be applied to the overall scores. The citations selected will then be re-rated and the top three rated citations are then to be selected.
 - C. Phase three – Recommendation: The committee chair is mandated to collect all evaluation forms and verify the final scores for the top three citations selected. The final ratings are confirmed by the final evaluations and the committee chair submits his report to the Regional Secretary with the committee’s recommendations for that Regional DSC honorees.
2. The three phases are created to ensure that each citation is evaluated equally, fairly and properly, using a review process that can be explained when questions arise. The three-phase process is as follows:
 - A. Phase One – Scoring:
 - i. The citation is first scored by the committee MEMBERS. Each member is required to evaluate and score each citation using the approved GRC DSC Rubric Scoring Matrix and GCR DSC Rules for Submitting Citations.
 - ii. The committee member is to review the citation and apply they appropriate points as allowed on the Candidate Evaluation Committee Member Form. This form is to be used to certify, verify and rate each candidate. The committee member is to use only one evaluation form per citation and can only apply the maximum points per category: Service to Sigma – 75 points; Service to Community – 15 points; Honors and Awards – 5 points; and Professional Accomplishments – 5 points.





- iii. The committee member can only evaluate the citation as is. He cannot insert or add any additional information that is not submitted at that time. Personal knowledge of events not submitted cannot be scored or discussed; however, a committee member can question a known misrepresentation and have the committee seek clarification from the Regional Director, chapter member and/or the candidate himself. Once the committee member has completed evaluating the citation and applying the scores, he totals the score and submits the evaluation form to the committee chair after verifying that he has followed the rules and policies as outlined.
- iv. Scoring is based on a 100-point scale with the possible fifteen (15) additional bonus points to break any ties. Once all evaluation forms have been submitted, the scores are tallied, and an overall average score is then assigned to each candidate. Candidates who score a total average of 90 points or more are then moved to the rating phase. Those candidates who do not score a minimum 90 overall average points are not considered for Phase 2 – Rating the Citation.

B. PHASE 2 – RATING:

- i. Once the overall tallied score is established and the score meets or exceeds the minimum score of 90 points (average), then the committee rates only those candidates that meet the minimum score.
- ii. Rating the citation is achieved by consideration of all citations with 90 points (average) or above, based on the number of tallied points from the highest to the lowest number. Once the rating is complete, then the committee must eliminate any ties that occur. Tie breakers are performed by applying the bonus points. There is a possible chance for 15 total bonus points; however, bonus points are only applied if the candidate achieved the maximum points allowed for that category.

C. PHASE 3 – RECOMMENDATION:

The committee chair compiles, collects and verifies that he has all evaluation forms, along with the Total Evaluation Page, on all citations submitted. The final ratings on the Total Evaluation Form submitted by each committee member are confirmed.

- i. Once the list of GCR DSC nominees is compiled, the committee chair then present his report to the Regional Director for approval.
- ii. The committee chair submits to the Regional Secretary all citations that did not meet the minimum requirements, and he presents the Total Evaluation Page, along with his written report of recommendations, to the Regional Director.





- iii. Once both the Regional Secretary and the Regional Director have received the required materials, the committee chair will announce the winning GCR DSC nominees at the appropriate time based on the schedule of the Gulf Coast Regional Conference.





SCORING RULES FOR GCR DSC SELECTION

1. **Service to Sigma.** The Candidate receives points based on the highest office elected to at the National, Regional, State and/or local level. (Maximum points allowed 75 points)

Service in a leadership role – held an office	0 to 50 points
Elected National Officer.....	0 to 10 points
Regional Director	0 to 10 points
Other Elected Regional Officers.....	0 to 5 points
Appointed Regional Officer.....	0 to 4 points
Elected State Director.....	0 to 5 points
Chapter President.....	0 to 5 points
Other Chapter Officers.....	0 to 3 points
Sigma Beta Club Coordinator.....	0 to 4 points
Collegiate Chapter Advisor	0 to 4 points
Evidence of supporting Regional and International Program....	0 to 15 points

(Each program event listed is evaluated on an event by event basis. However, the points are applied to the total number of events with supporting evidence.) Examples of program events include but are not limited to:

- Served on International Committees
- Provided Financial support to program initiatives
- Supported Regional or State Boards
- Supported collegiate chapters in a non-advisory role
- Developed or initiated an International program component
- Reactivated or chartered a chapter
- Necrology and support to bereaved families/widows of Sigma men
- Support of Senior brothers
- Support of Regional programming (i.e. BBB, Social Action, Education or SBC)

Attend International Conclaves (4 or more)	0 to 2 points
Member of the Life Member Club (any level)	0 to 1 point
Received high honors and recognition	0 to 5 points





2. **Community Service:** Apply maximum if performed with any four levels: local, state, regional, national. Excluding Phi Beta Sigma Fraternity (maximum points allowed 15 points)

Serves the community through a national civic organization0 to 1 point
Serves the community through religious organizations.....0 to 1 point
President of a National Organization..... 0 to 3 points
Elected National Officer..... 0 to 3 points
Board of Directors of a National or Local organization0 to 1 point
Other Elected Officer Positions0 to 1 point
Participated in a nationally recognized program or initiative 0 to 2 points
Served in a leadership position developing a program 0 to 2 points
Service through an elected or appointed public office0 to 1 point

3. **Honors and Awards (maximum points allowed 5)**

- Fraternity Awards (National Awards, Regional Awards, State and Local Awards)
- Community Awards (Citizenship Awards, City Council; Community Service Awards)
- Civic Awards / Organizational Awards: (i.e. Man of the Year, Distinguished Service; BSA Eagle Scout)
- University/College Awards (Honorary Degrees; Outstanding Alumni)
- Professional Awards - Highest Award in one's Professions (i.e. Principal of the Year, Teacher of the Year)
- Non-Profit Awards (American Red Cross – National vs. Local award; March of Dimes-National vs. Local Award)

5 Points = Recipient of multiple awards in at least 6 of 6 categories including the highest honor given in one's region and at least one national award. Awards must be deemed significant in order to be considered.

4 Points = Recipient of multiple awards in at least 5 of 6 categories including the highest honor given in one's region and at least one national award. Awards must be deemed significant in order to be considered.

3 Points = Recipient of multiple awards in at least 4 of 6 categories including the highest honor given in one's region and at least one national award. Awards must be deemed significant in order to be considered.





2 Points = Recipient of multiple awards in at least 3 of 6 categories including the highest honor given in one's region and at least one national award. Awards must be deemed significant in order to be considered.

1 Point = Recipient of multiple awards in at least 2 of 6 categories including the highest honor given in one's region. Awards must be deemed significant in order to be considered.

Bonus Points – Honors and Awards Category

Distinguished honors and awards..... 5 points maximum

(i.e. Key to the City, Honorary Degree, Proclamations, a Kentucky Colonel, Congressional Medal of Honor, Pulitzer, etc.)

4. **Professional Accomplishments** (maximum points allowed 5)

(i.e. trail blazing accomplishments, promotions, notoriety, significance and relevance with chosen field)

5 Points = Received top distinction and accomplishments in one's chosen field at all five levels, if applicable to include local, state, regional, national and international levels.

4 Points = Received top distinction and accomplishments in one's chosen field at four levels, if applicable to include local, state, regional and national levels.

3 Points = Received top distinction and accomplishments in one's chosen field at three levels, if applicable to include local, state, regional and national levels.

2 Points = Received top distinction and accomplishments in one's chosen field at two levels, if applicable to include local, state, regional and national levels.

1 Point = Received top distinction and accomplishments in one's chosen field at one level, if applicable to include local, state, regional and national levels.

Bonus Points – Professional Accomplishments Category

(i.e., A member of Sigma Pi Phi Fraternity known as the Boule', U.S. Senator, Senior VP or Executive VP of a Fortune 500 company during year of nomination)

Top National Professional Honor Awards-----5 points max





Sample Chapter Endorsement Letter and Request to Submit Citation

TO: BROTHER (GCR, REGIONAL SECRETARY).

FROM: BROTHER (CHAPTER SECRETARY). [CHAPTER NAME] SECRETARY

SUBJECT: DISTINGUISHED SERVICE CHAPTER CITATION/RECOMMENDATION
SUBMISSION

DATE: MARCH 26, 2018

CC: BROTHER (NAME), GULF COAST REGIONAL DIRECTOR

On behalf of the members of the (Insert Chapter name), it is an honor to submit this recommendation and citation document for Brother (insert Brothers name) as the first step toward membership in the Gulf Coast Regional Distinguished Service Chapter of Phi Beta Sigma Fraternity, Inc.

The attached citation and recommendation meet the requirements for submission and review.

We the undersigned, hereby certify that this citation has been APPROVED by (insert chapter name) on this day (insert day) day of (insert month), (insert year).

SIGNED

Chapter President

Chapter Secretary





Sample Chapter Resolution

_____, Chapter

Gulf Coast Region

Chapter Resolution

Whereas, Bro A.L. Taylor was initiated into Alpha Chapter, on January 9, 1914 at Howard University in Washington DC; and

Whereas, Bro Taylor, has served in Sigma as President, General Secretary and Founder, and

Whereas, Bro Taylor is a pillar in the community organizations such as, Mason and Howard Alumni Association, The Elks Club, Urban League, NAACP, and Hope Church; and

Whereas, Bro Taylor has received numerous honors including the Congressional Medal of Honor, The Spingarn Award, The Key to the City of Memphis, The Tennessee State Volunteer Award, and Honorary Doctorates from Howard University, Morehouse College, Fisk University, North Carolina A & T State University, and Tennessee University;

Therefore, be it Resolved, that we the Brothers of the Alpha Chapter nominate Bro. A. L. Taylor to the Gulf Coast Regional Conference to be considered for membership in the Gulf Coast Distinguished Service Chapter of Phi Beta Sigma Fraternity, Inc.

Date

Chapter President

Date

Chapter Secretary





Chapter Affidavits under Oath and should be Notarized

Chapter Affidavit under Oath

I, (insert name), am the (insert officer of chapter), of (insert chapter name) “Declarant”, am a resident of (insert city), County of (insert county), State (insert state), and do hereby certify, swear or affirm and declare on behalf of the members of (insert chapter name), unless otherwise stated, that the following facts and thins are true and correct to the best of my knowledge and that any and all materials used as evidence of proof are true and occurred: (insert facts);

That Brother (insert full name) willfully and knowingly participated in the listed events, activities and/or projects in the name of the Gulf Coast Region and Phi Beta Sigma Fraternity, Incorporated and to our best knowledge the following listed items are true:

WITNESS, my signature this (insert date) day of (insert month, year)

_____ Signature/Declarant

_____ Signature/Witness

This document is to be notarized.





Sample Title Page

{ This page must be completed by the chapter for the Gulf Coast Regional Conference }

Distinguished Service Chapter Citation

Citation of

Brother _____

Distinguished GCR Service Honor

PRESENTED TO THE

[INSERT Gulf Coast Regional Conference]

HELD AT

[Insert Gulf Coast Regional Location]

ON

[Gulf Coast Regional Conference Dates]

PRESENTED BY

[Insert Chapter Name]

COMPLETED CITATIONS ARE TO BE MAILED TO: (including this cover page)

Gulf Coast Region, Phi Beta Sigma Fraternity, Inc., P.O. Box 34264, San Antonio, Texas 78265 – a digital copy may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com.





GULF COAST REGION

APPLICATION FOR GULF COAST REGION

DISTINGUISHED SERVICE CHAPTER

(Send the following forms to the Regional Secretary by CERTIFIED MAIL by the established deadline)

PLEASE TYPE & ANSWER ALL QUESTIONS.

Chapter Name: _____

Name of Applicant: _____
Last First Middle

Membership Card# _____ Date of Initiation: _____

Initiating Chapter: _____ Initiated Region: _____

PERSONAL DATA

Home Address: _____
Street/P. O Box City State Zip Code

Mailing Address (if different from above) _____
Street/P. O Box City State Zip Code

Email Address: _____

Home Phone: _____ Daytime Phone: _____

Cell Phone: _____ Age: _____ Date of Birth: _____

Spouse/Partner Name: _____ Cell Phone: _____

Spouse/Partner Email: _____

EDUCATIONAL DATA

College(s) Processional or Technical School(s) (ATTACH SEPRATE SHEET FOR ADDITIONAL SCHOOLS AND INFORMATION)

Degree(s) Sought or Completed:

Career Objectives or Occupation:

Year(s) Date of Graduation: _____





EMPLOYMENT DATA

List employment information (ATTACH SEPRATE SHEET FOR ADDITIONAL EMPLOYMENT INFORMATION OR RESUME)

- 1)
- 2)
- 3)

CIVIC DUTY DATA

List Membership in Fraternal, Civic or Professional Organizations (Applicant may attach a separate page)

- 1)
- 2)
- 3)

I hereby submit application in support of my chapter's nomination for the Gulf Coast Regional Distinguished Service Chapter in the Phi Beta Sigma Fraternity, Inc. If selected, I will abide by its Constitution and by-laws, support its objectives, comply with its standards of conduct, as set before me as a member of this Distinguished Service Chapter of the Gulf Coast Region.

Signature of Applicant _____ Date _____

PHI BETA SIGMA FRATERNITY, INC.





GULF COAST REGION
CANDIDATE EVALUATION
COMMITTEE MEMBER FORM
TOTAL EVALUATION PAGE

Name: Last	First:	Initial:
Chapter Name:		
Region:		Year:

SIGMA TO SIGMA {Maximum Score 75 Points}		
SERVICE TO COMMUNITY {Maximum Score 15 Points}		
HONORS AND AWARDS {Maximum 5 Points}		
PROFESSIONAL ACCOMPLISHMENTS {Maximum 5 Points}		
BONUS POINTS {Maximum Bonus 15 Points}		
TOTAL POINTS		100= TOTAL POINTS MAXIMUM

Accepted	<input type="radio"/> YES	<input type="radio"/> NO	IF NO, WHY NOT	
Signature- Committee Member	Date		Signature- Committee Chair	Date
Signature- GCR Secretary			Date	
Signature- GCR Director			Date	

DETERMINE THE COMPOSITE RATINGS ABOVE BY ADDING THE VALUE ASSIGNED BY EACH EVALUATOR AND DIVIDING BY THE NUMBER OF COMMITTEE MEMBERS

NAME	(DATE)	YXZXYZXYZXYZXYZXYZYXZ	NAME	(DATE)
		XYZXYZXYZYXZ	NAME	(DATE)





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

JOHN WESTBERRY SCHOLARSHIP APPLICATION

Name _____ High School _____

Mailing Address _____

City _____ State _____ Zip Code _____ Email Address _____

Cell Number _____ Secondary Phone Number _____

College(s) of Interest 1. _____
 2. _____
 3. _____
 4. _____
 5. _____

Criteria:

Official transcript or letter (certified by Registrar) verifying G.P.A. and classification

(a) Two (2) letters of recommendation

- Personal Source
- Institution Source (Faculty or Administration)

(b) Resume

- Career Aspirations
- Leadership Positions
- Scholarships
- Awards
- Organizations

(c) Essay on “How can I make a difference in my community?”

- 1 page in length

All applicants must be currently enrolled as a senior in high school and have a minimum G.P.A. of 2.75 or higher. Applications are due March 26, 2019 and must be mailed, to the address in the header, to the attention of Joe Roland, IV at jrolandiv@gmail.com.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or

Return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Lewis Engram Scholarship Application

Applicant Information

Name _____ Chapter _____

Chapter Address _____

City _____ State _____ Zip Code _____ Cell Number _____

Email Address _____ Chapter Email _____

Collegiate Information

College / University: _____

Current Status: ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate Student

Major: _____ Minor: _____

Spring '18 GPA: _____ Fall '17 GPA: _____ Community Service Hours: _____

*Community service hours only apply to hours earned between 2016-2018 and must be documented and included in resume.

Additional Information

(a) Official transcript or letter (certified by Registrar) verifying G.P.A. and classification

(b) Resume'

- Leadership Positions
- Scholarships
- Awards
- Organizations
- Community Service Hours

*All applicants must be a financial member of the Fraternity under a chapter in the Gulf Coast Region and must be in good standing with their University seeking an Undergraduate Degree.

*All applicants must have a GPA of 2.75 or above in the FA17 and SP18 school semesters.

* Applications are due March 26, 2019 and must be mailed, to the address in the header, to the attention of Joe Roland, IV at jrolandiv@gmail.com.





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

C.Y. Thomas Gulf Coast Adopt-a-School Grant Application

Applicant Information

Name _____ Chapter _____

Chapter Address _____

City _____ State _____ Zip Code _____ Cell Number _____

Email Address _____ Chapter Email _____

School Information

Type of School: ☐ Elementary ☐ Middle School ☐ High School ☐ K – 12

School Name: _____

Principal's Name: _____ School Adoption Date: _____

School Address: _____

City _____ State _____ Zip Code _____ Office Number _____

Additional Information

Memorandum of Understanding must be completed by both parties and a copy attached to this application. A report of all activities done with the school including photos and descriptions must be submitted with this application form.

- All applicants must be in good standing with the Fraternity and all required chapter taxes must be paid by the application due date.
- Two (2) grants will be awarded in the amount of \$500 to be used solely for the Adopt-a-School Program.
- Any chapter selected to receive the Grant must use the funds within 6 months for Adopt-a-School Programs only. Receipts and proof of proper use must be turned into the Regional Board. Failure to use the funds in the allotted time or for the proper reason will result in the rescinding of the Grant and all funds will be owed back to the Region.
- Applications are due by March 26, 2019.





Evaluation Process

All applications will be evaluated on the following point system; all incomplete applications will be automatically disqualified.

- Programs Completed under the Program Implementation Guide between January – June: = 5 points per program
- Programs Completed not under the Program Implementation Guide between January – June: = 3 points per program
- Programs Completed under the Program Implementation Guide between July – December: = 5 points per program
- Programs Completed not under the Program Implementation Guide between July – December: = 3 points per program
-

Bonus Points

- Holding a College Fair for the adopted school: 2 points per college fair
- News Outlet Coverage of program: 3 points per article or media interview provided
- Scholarships awarded through your Chapter to students attending the adopted school: 5 points per scholarship
- Providing PIA Reports to show Sigma based documentation of events: 7 points per PIA

Point Deductions

- Late Application = - 5 points

Acknowledgement

I hereby acknowledge that I have read and will submit my application following the rules and guidelines stated in this document. Any submissions of false information will disqualify me from participation in this competition and I will forfeit any prize won under this competition.

Signature _____
Chapter President Signature

Date _____





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

HIGHEST COLLEGIATE CHAPTER GRADE POINT AVERAGE AWARD

Please type all information. The application will be rated on verifiability of information and evidence of grade point averages as listed below and signed by both a Director of Greek Affairs (School Official/Registrar) and Chapter Collegiate Advisor. Incomplete applications will not be considered.

College/University and Chapter Information:

College/University: _____

Chapter Name: _____

Chapter President: _____ Email: _____

Cell Phone Number: _____ Chapter Advisor: _____

Name of Sponsoring Alumni Chapter: _____

Chapter Honors/Awards: _____

Membership Information:

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Member Name: _____ Membership#: _____ GPA: _____

Note: Attach additional sheet if necessary.

****All brothers shall be financially active Sigma Men in good standing with their local collegiate chapter and currently enrolled as an undergraduate student at the named college/university above.**

All applications and information must be received by April 01, 2019.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

INDIVIDUAL HIGHEST COLLEGIATE GPA AWARD

Please type all information. The application will be rated on verifiability of information and evidence of grade point average from a college/university issued official transcript.

Date: _____

PERSONAL INFORMATION

Name: _____ Member #: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____ Email Address: _____

SCHOOL/PROFESSIONAL INFORMATION

College/University: _____ GPA: _____ Classification: _____

Major: _____ Minor: _____

Campus/Community Activities: (Include: offices held, honors, awards): _____

FRATERNAL INFORMATION

Chapter: _____

Fraternal Activities: (Included: offices held, honors, awards): _____

APPLICATION REQUIREMENTS

- Official Transcript (Certified by Registrar) verifying G.P.A. and Classification*
- Resume including affiliated organizations, activities, positions/offices held, honors, and awards
- List involvement with National Programs and Special Events
- Essay including career ambitions, goals and explain why you should be awarded the scholarship
- Picture (Headshot)

*The applicant shall be a financially active and in good standing at all levels in Sigma and enrolled as an undergraduate student in an approved accredited college/university baccalaureate program. Minimum GPA to qualify for this award is at least a 3.0 on a 4.0 scale.

All applications and information must be received by April 01, 2019.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

SIGMA BETA CLUB GRANT APPLICATION FORM

Sponsoring Chapter's Name: _____

Sponsoring Chapter's Address: _____

Submitted By: _____

Contact Email: _____ Contact # _____

GUIDELINES

- All applicants must be in good standing with the Fraternity and all required chapter taxes must be paid by the application due date.
- Any chapter selected to receive the Grant must use the funds for the 2018 Sigma Beta Club Leadership Conference only. Receipts and proof of proper use must be turned into the Regional Board. Failure to use the funds in the allotted time or for the proper reason will result in the rescinding of the Grant and all funds will be owed back to the Region.
- Applications are due by March 17, 2018.
- All events for evaluation must have taken place within 2017.

Evaluation Process

All applications will be evaluated on the following point system; all incomplete applications will be automatically disqualified.

- SBC PIA Submission Points:
< 3 = 0 pts, 3 to 5 = 1 pt, 5 to 10 = 2 pts, 10 to 20 = 3 pts, 20 to 30 = 4 pts, and > 30 = 5 pts.
- PIAs submitted in all 7 International Categories = 5 pts.
- Events conducted with other SBC Chapters 5 pts.
- Hosting of an education event for the community = 5 points.
- Hosting of a community social action event = 5 points.
- Providing a community scholarship = 10 points.
- GPA average of 3.5 or higher = 10 points

Point Deductions

- Late Application = - 5 points

Submit application form, chapter letter of endorsement with chapter president signature, letter of endorsement from chapter sigma beta club advisor signature, documentation of events, and three (3) character letters of recommendation from community personnel (e.g. teachers, coaches, church leaders, etc.) **by March 29, 2019.**

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

CHAPTER PERFORMANCE AWARDS GUIDELINES

PURPOSE

To provide detail on implementing the Fraternity's Chapter Operating Standards and Awards Recognition process. Chapters will be required to self-evaluate in 5 focus areas:

- Scholarship and Academic Achievement
- Program Implementation and Reporting
- Membership Growth and Retention
- Chapter Operations
- Risk Management

POLICY STATEMENT

All Chapters are required to self-evaluate and submit Chapter Self-Assessment Tool Final Report (CSAF) electronically. Prior to submitting, chapter will confirm that all information in report is presented accurate and true. Any falsification of this report will result in immediate chapter suspension by Regional Director. Each Regional Director will review and approve his chapters' report through the Fraternity's electronic reporting process.

REQUIRED SUBMISSION PERIOD

All chapters are required to submit the Chapter Operations Chapter Self-Assessment through an electronic process via the Fraternity's website by February 9th of each calendar year.

ACCOUNTABILITY

All Chapters are encouraged to follow established submission period. All chapters will be required to comply with full chapter assessment and submission period.





KEY DEFINITIONS

1. Bronze
 - a. Alumni Chapters with 0 – 35 active members.
 - b. Collegiate Chapters with 0 – 10 active members.
2. Silver
 - a. Alumni Chapters with 36 – 55 active members.
 - b. Collegiate Chapters with 11 – 20 active members.
3. Gold
 - a. Alumni Chapters with 56 – 75 active members.
 - b. Collegiate Chapters with 21 – 35 active members.
4. Diamond
 - a. Alumni Chapters with 76 – 100 active members.
 - b. Collegiate Chapters with 36 – 50 active members.
5. Founders
 - a. Alumni Chapters with 100+ active members.
 - b. Collegiate Chapters with 51+ active members.
6. Marginal Status – chapter scoring less than 541. Chapters in Marginal Status will be placed on review until performance is brought up to a minimum of Bronze status.
7. Annual Chapter Report – Mandated report that chapters are required to submit according to constitution. Chapter Annual Report Evaluation and Scoring tool in this document.
8. Display – To be displayed on an 8 Foot table consisting of bound books, unique scrapbooks, plaques, limited electronics. Display must be able to stand alone. Back boards, and/or sideboards, not exceeding the length of the table, may be used.
9. Formal Interview – An interview session facilitated by selected members of Fraternity's Standard and Awards Committee with members of the competition chapter leaders competing for Sigma Model Chapter honors.

For additional Information, review the International Standards on Blueprint in the International Collegiate Advisor Certification Manual, Fraternity Protocol Manual, and Manual of Standard Procedures.





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

GCR Chapter Performance Awards Submission Consideration Form

(Please type or print)

Please indicate the awards for which you would like your chapter to receive consideration.

Submitting Brother: _____ Chapter: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone Number: _____ Email: _____

Please select appropriate membership level that applies

☐ Level I Alumni ☐ Level II Alumni ☐ Level III Alumni ☐ Level IV Alumni ☐ Level V Alumni

☐ Level I Collegiate ☐ Level II Collegiate ☐ Level III Collegiate ☐ Level IV Collegiate ☐ Level V Collegiate

Please select CSAF Category

☐ Gold Status ☐ Silver Status ☐ Bronze Status ☐ Marginal Status

Please check all awards for which you would like your chapter to be considered:

- | | |
|---------------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Outstanding Bigger & Better Business | <input type="checkbox"/> Chapter with Highest GPA |
| <input type="checkbox"/> Outstanding Social Action | <input type="checkbox"/> Sigma Beta Club |
| <input type="checkbox"/> Outstanding Education | <input type="checkbox"/> Chapter Display |

All chapters are required to bring hard copies of their submitted and any additional documentation that was not submitted digitally to the Gulf Coast Regional Conference.

This form and all applicable awards information must be received by March 29, 2019.

A completed digital copy of this form may be submitted to Bro. John Barlow at mrjohnwbarlowjr@gmail.com or return a completed non-digital copy to:

Gulf Coast Region ● Phi Beta Sigma Fraternity, Inc. ● P. O. Box 34264 ● San Antonio TX. 78265





Phi Beta Sigma Fraternity, Inc. Chapter Self-Assessment Summary of Results Form

Name of Chapter _____
 College/University _____
 City/Community _____
 Region _____
 Chapter Address _____
 President's Name _____
 Phone _____ Email _____
 Advisor's Name _____ Email _____

(Collegiate)

Chapter Level Status*

Areas of Focus	Total Possible Points	Your Chapter Points
Scholarship and Academic Achievement	100	
Program Implementation and Reporting	300	
Membership Growth and Retention	90	
Chapter Operations	250	
Risk Management	150	
TOTAL	915	

Chapter Overall Performance Levels and Analysis	Check One
If your chapter score is 741-915+, your chapter is rated Gold Status	
If your chapter score is 641-740, your chapter is rated Silver Status	
If your chapter score is 541-640, your chapter is rated Bronze Status	
If your chapter score is below 541, your chapter is rated Marginal Status	

Chapters in Marginal Status will be placed on performance review until performance is brought up to a minimum of Bronze Status

*Chapters are evaluated and compete for awards per chapter size

	Alumni	Collegiate
*Bronze	0-35	0-10
*Silver	36-55	11-20
*Gold	56-75	21-35
*Diamond	76-100	36-50
*Founders	100+	51+





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Outstanding Social Action Program Award (Collegiate and Alumni)

Each chapter will be evaluated based on the following point system. The chapter with the highest point total will be awarded best program. In the likelihood of a tie, the tie breaker will be a majority vote by the Awards and Standings Committee.

Chapter:	Location:	
Program Implementation	POINTS	ACTUAL
Non-Mandated Program implemented under Social Action (5 pts ea.)	25 max.	
<i>Bonus Points</i> Chapter has implemented 3 mandated Sigma Global Programs during calendar year. (M.O.D., Living Well Module(s), Project Vote, Sigma on Hill/Capitol),	50	
March for Babies Chapter raised/contributed to March for Babies/ Dimes minimum of \$150 (Collegiate) & minimum of \$500 (Alumni)	10	
Project Vote Chapter has at least three members Voters Deputies or set-up a voter's registration (Alumni Only)	10	
American Cancer Society Chapter raised/contributed to American Cancer Society via Relay for Life a minimum of \$150 (Collegiate) & minimum \$500 (Alumni)	10	
Chapter host and/or participated in Sleep Out For the Homeless Campaign (Collegiate)		
Chapter has an active Sigma Beta Club Program or supports/sponsor an active Sigma Beta Club	25	
<i>Bonus Points</i> for chapters contributing in charitable giving \$100-\$500 \$500-\$1000 \$1000-\$2000	15 25 50	
Chapter has logged over 1,000 community Service hours. (supported by PIAs)	20	
Total Possible Points <i>Excluding any bonus points</i>	100	

*****ALL EVENTS MUST HAVE A PIA SUBMISSION TO GET CREDIT*****





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Outstanding Education Program Award (Collegiate and Alumni)

Each chapter will be evaluated based on the following point system. The chapter with the highest point total will be awarded the plaque. In the likelihood of a tie, the tie breaker will be a majority vote by the Awards and Standings Committee.

Chapter:	Location:	
Program Implementation	POINTS	ACTUAL
Chapter has Adopted-A-School	25	
Chapter gave out scholarship/ grant	25	
<i>Bonus points Chapter conducted 2 mandated Sigma Global Programs during for 2017 year. (Scholarship, Adopt-A-School: [STEAM, Reading, Spelling Bee, Oratorical/Debate Contest, Tutor].</i>	50	
<i>Bonus Points Chapter gave out 3 or more scholarships/grants</i>	10 each	
Chapter participated in a black history program	25	
Chapter participated in a Sigma Hour Code	25	
Total Possible Points <i>Excluding any bonus points</i>	100	

*****ALL EVENTS MUST HAVE A PIA SUBMISSION TO GET CREDIT*****





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Outstanding Bigger and Better Business Program Award (Collegiate and Alumni)

Chapter:	Location:	
Program Implementation	POINTS	ACTUAL
Non-Mandated Program implemented under B&BB (5 pts ea.)	25 max.	
<i>Bonus Points</i> <i>Chapter has implemented 2 mandated Sigma Global Programs during the past year. (S.E.E.D.) Financial Literacy & Economic Empowerment], S.B.I: Jopwell, Billboard Jackson, SFCU, Sigma Business Network], VITA),</i>	50	
Chapter hosted or participated in a VITA program	25	
Chapter hosted or participated in a S.E.E.D. workshop	25	
Chapter support Collegiate with post graduate work (resume, internship, jobs) (Alumni only)	25	
Half of chapter is side up with Jopwell Career Advancement Program (Collegiate Only)	25	
<i>Bonus</i> <i>%100 of Membership is sign up with Jopwell Career Advancement Program (Collegiate Only)</i>	50	
<i>Total Possible Points</i>	100	





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Outstanding Chapter Award Evaluation

(Collegiate and Alumni)

Category

Score Received

a. **CSAF Submission**

Chapter will receive a maximum 915 points. Points are award per CSAF Report.

Areas of Focus	Total Possible Points
Scholarship and Academic Achievement	100
Program Implementation and Reporting	300
Membership Growth and Retention	90
Chapter Operations	250
Risk Management	150
TOTAL POSSIBLE	915

Score: _____

b. **Annual Chapter Report**

A Chapter can receive a maximum 100 points for submitting an Annual Chapter Report. Report must include all five-component and all information pertain to said components as outlined in the 2011 Award and Achievement Criteria Guide and the Updated 2012 Manual Standards Guide. Each component contained in the chapter report is worth 20 points. Any component that is not inclusive of requested information in its entirety shall receive only 10 points for said component. In the event the report has none of the requested information or missing a component, chapter shall not receive points for that component.

Score: _____

3. Program Implementation Assessment

Chapters should receive the points per their individual scoring sheet as it pertains to Social Action, Education, Bigger and Better Business, and Sigma Beta Program entry. Chapters should receive a total of 5 points for any membership program entry (i.e. informational, retention or reactivation event). Chapters will receive 3 points for any social or extracurricular programming entry.

Score: _____





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Model Chapter Display Score Sheet

<u>Judging Criteria</u>	<u>Score</u> 0 = None 1 = Little 2 = Moderate 3 = Good 4 = Extraordinary
Organization Branding (chapter utilizes proper fraternity marketing tools effectively)	
Use of fraternity's logo	
Use of fraternity's shield	
Use of fraternity's colors	
Program Information (display includes description of chapter's programming in the following areas)	
Bigger and Better Business	
Social Action	
Education	
Sigma Beta Club	
Social Activities	
Membership Retention, Recruitment, and Reactivation	
Visual Aids	
Use of Photographs	
Use of Charts	
Use of Flyers/Handbills	
Video	
Overall Presentation	
Use of space	
Organization	
Relevance	
Attractiveness	
TOTAL	

Display reviewed by:





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Chapter Awards & Recognition Process

Live Interview Evaluation

Chapter Name: _____ Chapter Location: _____

Chapter Representative/s: _____

5=Outstanding 4=Excellent 3=Satisfactory 2=Some deficiencies 1=Unsatisfactory

- Evaluation of chapter representative/s explanation of the following (circle one)**

Knowledge of fraternity national programs	5	4	3	2	1
Knowledge of fraternities' partnerships	5	4	3	2	1
Ability to verbally summarize chapter report	5	4	3	2	1
Detailed description of 3 Sigma Global programs implemented	5	4	3	2	1
Knowledge of donations to & best practices for raising money for MOD/ACS	5	4	3	2	1
Explain methods used to promote chapters impact through service	5	4	3	2	1
Explain chapter membership retention policy and its successes	5	4	3	2	1
Explain chapter retreat, its workshop and benefits	5	4	3	2	1
Explain learning opportunities/special presentations for chapter members, how they are implemented and the successes	5	4	3	2	1
Knowledge of chapter awards and recognition assessment process	5	4	3	2	1

Personal/group contributions and participation

1. Appearance (appropriately dressed)	5	4	3	2	1
2. Communication skills (clear and enthusiastic responses)	5	4	3	2	1
3. Greetings and Introductions	5	4	3	2	1
4. Self/Group Confidence	5	4	3	2	1
5. Overall (Knowledge and Presentation)	5	4	3	2	1

Total _____





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Model Chapter Award Evaluation (Collegiate and Alumni)

Outstanding Chapter Award Evaluation (Collegiate and Alumni)

Category

Score Received

1. CSAF Submission

Score _____

Chapter will receive a maximum 915 points. Points are award per CSAF Report.

Areas of Focus	Total Possible Points
Scholarship and Academic Achievement	100
Program Implementation and Reporting	300
Membership Growth and Retention	90
Chapter Operations	250
Risk Management	150
TOTAL POSSIBLE	915

2 Annual Chapter Report

Score: _____

A Chapter can receive a maximum 100 points for submitting an Annual Chapter Report. Report must include all five-component and all information pertain to said components as outlined in the 2011 Award and Achievement Criteria Guide and the Updated 2012 Manual Standards Guide. Each component contained in the chapter report is worth 20 points. Any component that is not inclusive of requested information in its entirety shall receive only 10 points for said component. In the event the report has none of the requested information or missing a component, chapter shall not receive points for that component

3. Program Implementation Assessment

Score: _____

Chapters should receive the points per their individual scoring sheet as it pertains to Social Action, Education, Bigger and Better Business, and Sigma Beta Program entry. Chapters should receive a total of 5 points for any membership program entry (i.e. informational, retention or reactivation event). Chapters will receive 3 points for any social or extracurricular programming entry.

Score: _____

4. Live Interview

Chapters can receive a maximum of 150 points for the Live Interview. The final score entered on this form is an average of both co-chair evaluations.

5. Chapter Display

Score: _____

Chapters can receive a maximum of 64 points for chapter display

Total Score: _____





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

STEP SHOW REGISTRATION FORM

Date: _____ Number of Participants: _____

Chapter: _____

Primary Contact: _____ Phone/Cell# _____

Secondary Contact; _____ Phone/Cell# _____

Step Master: _____

Performers

- | | |
|-----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |
| 11. _____ | 12. _____ |
| 13. _____ | 14. _____ |

Manager #1 _____

Manager #2 _____

Please note that all members must be active members of the fraternity. A copy of a valid ID must be presented at the convention for every name submitted on this registration form. Also send a picture of the entire team with this registration form.

I certify that all members are active members of the _____ Chapter and we have read and fully understand the rules of the competition.

President's Signature _____ Date _____

Financial Secretary's Signature _____ Date _____

Step Master's Signature _____ Date _____





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Step Show Official Time

Chapter Name			
	Time	Over	Below

Competition Chair Signature

Time Keeper's Signature





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

Step Show Competition - Score Evaluation Sheet

Chapter Information

CHAPTER NAME	
ORDER OF APPEARANCE	
COLLEGE/ UNIVERSITY	
STATE	

Judging Item	Point Value (circle one)			
Originality / Creativity	5	10	15	20
Precision	5	10	15	20
Showmanship	5	10	15	20
Dress Appearance	5	10	15	20
Overall Performance	5	10	15	20

Total Score _____

Deductions		
Profanity	5 points	
Less/Over Time Limit	5 points	
Didn't Appear for Drawing	5 points	
Demeaning of Greek or women	5 points	
<i>Bonus: Chapter has theme Reflecting Fraternity programmatic thrust</i>	20 points	

Adjusted Score _____

Score Shoot Certified _____





Regional Step Show Competition

The Regional Step Show consists of chapters from across the region competing for the Regional Step Show Championship title. This step show competition is held during Conclave year.

To ensure that this event will be a success, the following are guidelines chapters must follow.

- Registration form must be emailed to the Regional Collegiate Advisor not later than March 29, 2019, of the year of competition. Also note that your chapter must be officially registered for the Regional Conference including each member of your step team. Credentials will be audited.
- There will be a mandatory meeting on at the beginning of the Regional Conference. A representative from your chapter must be present for this meeting. There will be a scheduled practice for the show.
- Each team is allowed two managers to assist with props or music. All other brothers and guest must be registered or pay the entrance fee. Failure to follow this rule will result in automatic disqualification.





THE
GULF COAST REGION
Miss Phi Beta Sigma Pageant
2019



"Inspiring a Generation through Service and Education."

Friday, April 26, 2019

APPLICATION PACKET



GUIDELINES & QUALIFICATIONS

- All applications and photos are due by Friday, March 29, 2019.
- Purchase of at least one (1) full page journal ad is required.
- Contestants must NOT be older than 25 years of age.
- Contestants must be single and without child(ren) at the time of the pageant. If chosen, she must remain single and without child(ren) during her reign.
- No fire, water or animal acts are permitted.
- Contestants should check in by 5:00p.m. on Thursday, April 25, 2019.
- Rehearsals are MANDATORY.
- In the event of a tie, a TIE BREAKER QUESTION will be asked.
- Please be courteous and professional to all fellow contestants.

Additional Information

This pageant is considered a qualifier for the Miss International Phi Beta Sigma Pageant to be held in Las Vegas, Nevada on Thursday, July 11th, 2019. The winner of our pageant is required to represent the Gulf Coast in Las Vegas, NV.

The requirements for this pageant are in line with the International pageant. The local sponsoring chapter for the contestant is responsible for covering the expenses (travel, lodging) for their contestant to the Regional conference.

The Gulf Coast Region will cover the expenses (travel, lodging) for the winner to the Conclave.

The Miss International Phi Beta Sigma Pageant will offer the following for the top contestants:

- Winner will receive a \$2,000.00 scholarship
- 1st Runner up will receive a \$1,000.00 scholarship
- 2nd Runner up will receive a \$500.00 scholarship

Ad Sales of \$2,000.00 are required by our Regional winner towards the International Souvenir Journal.



WINNERS & AWARDS

WINNER & OBLIGATIONS

\$1,000.00 Scholarship
Tiara and Trophy
Sash
Flowers

- Represent the Gulf Coast Region of Phi Beta Sigma Fraternity at local, state or regional pageants at the local chapter's, state's or region's expense.
- Serve as hostess at Regional events and projects
- Assist in the promotion of fraternity events.

1ST RUNNER UP
\$500.00 Scholarship
Trophy
Flowers

2ND RUNNER UP
\$250.00 Scholarship
Trophy
Flowers

CATEGORY AWARDS
Miss Congeniality
Miss Photogenic

(NO CASH PRIZES, SCHOLARSHIPS ONLY)



CATEGORIES

THE INTERVIEW

The interview will take place prior to the pageant by the judges earlier in the day. The attire is a business suit.

PRESENTATION

The presentation will be evaluated on the overall attractiveness, poise, personality, and self-expressive introduction to the judges and audience. Points will not be awarded or deducted on the production itself; however, each contestant should display enthusiasm and enjoyment during this category.

TALENT COMPETITION

Contestants will perform a talent of their choice for a maximum of three (3) minutes. An acceptable talent is not limited to a dramatic reading/monologue, dance interpretation, singing

or musical instruments. Contestants must submit a brief description of their talent, along with any props needed for this category.

SWIMWEAR COMPETITION

Contestants will wear a one-piece bathing suit of personal color choice. Swimsuits should be tasteful and complimentary to the figure. Over exposure of the body will not be tolerated.

EVENING GOWN COMPETITION

Contestants are required to wear a FORMAL EVENING GOWN. The gown should represent personal taste of color and style.

QUESTION AND RESPONSE

Contestants will be asked impromptu questions with a personal response.

CATEGORIES

The Miss Gulf Coast Region Pageant judging system is designed to promote diversity, individuality and overall achievement among all contestants. Judges score the individual contestants immediately following each phase of the competition. Contestants are scored totally on a 1-100 point scale in whole numbers; within each category (more than one contestant may receive the same score). There is one panel of judges for the entire competition. All judges have been educated about the Miss Gulf Coast Region of Phi Beta Sigma Pageant 2019 Judging System and represent a variety of professional sectors within their communities.

THE INTERVIEW

(up to 25 points per judge)

- Overall first impression
- Personality
- Personal appearance
- Ability to dialogue in conversation

PRESENTATION

(up to 10 points per judge)

- Creativity and personal introduction
- Overall appearance/demeanor of the contestants

TALENT COMPETITION

(up to 20 points per judge)

- Stage Presence
- Originality of talent
- Totality of all elements (including costume, props, voice, use of body, choreography)
- Overall performance

SWIMWEAR COMPETITION

(up to 15 points per judge)

- Overall first impression
- Overall physique (compliment height, weight, and figure)
- Sense of confidence and attractiveness

EVENING GOWN COMPETITION

(up to 20 points per judge)

- Overall first impression (sense of confidence, style of gown, movement, as well as gown compliment)
- Sense of attractiveness (hair, make-up, accessories)
- Stage presence (poise, grace, style)

ON-STAGE INTERVIEW

(up to 10 points per judge)

- Response in context with speech and grammar
- Emotional control



RULES & REGULATIONS



1. Contestants must come prepared.

- a. Please bring all items that you will need (personal items, medications, hose, etc.). Do not plan to shop for items of necessity.
- b. Contestants must bring all items needed for the competition (i.e., costumes, instruments, music, props, etc.)

2. Mandatory for All Contestants:

- a. You must be on time for all scheduled events. One point will be deducted for each minute you are late. The points will be subtracted from pageant score.
- b. Contestants will not be permitted to leave the premises with parents, other relatives or friends until after the pageant. Chaperone may request permission.
- c. Male visitors are strictly prohibited. Only visits from other contestants are allowed.
- d. During your stay in San Antonio, Texas contestants are expected to be a person of good moral character. (No Profanity or Unruly Behavior).
- e. No alcoholic beverages are to be consumed during your official stay with the Pageant.
- f. Rooms for contestants will be accommodated at the sponsoring chapter expense. Each person will be responsible for their phone calls and other incidental charges. No additional person(s) will be allowed to lodge in the assigned room.
- g. Any contestant who is unable to perform during the pageant will be automatically disqualified.
- h. Contestants that violate rules B, C, D, and E will automatically be disqualified.
- i. During the talent segment of the competition, the contestant must perform ALONE.



GENERAL INFORMATION

CONTACTS

EARL GAMBLE
GENERAL CONFERENCE CHAIR
469-767-4320
earl.gamble@att.net

TRACY DeBOSE
PAGEANT DIRECTOR
210-313-5649
tracy.debose@gmail.com

HELPFUL HINTS FOR CONTESTANTS

- Introduction speeches and first impressions ARE lasting impressions.
- Presentation CAN WIN a pageant.
- Props are good during Talent Competition.
- Escorts will be provided for Evening Gown Competition.
- Ask businesses/companies to purchase ads and submit company logo/letterhead.

APPLICATION CHECKLIST

DUE BY FRIDAY, MARCH 29, 2019

- Pageant Application
- Personal 1-page biography
- 4x6 Color Photo (will be used as publicity photo) HEAD SHOTS ONLY.
- 4x6 Black and White Photo (will be used as publicity photo)
- Talent Competition (including props needed, assistance, i.e. accompanists, etc.)
- *Purchase of full page ad required at \$150.00.*
- *Deadline for ad purchase is April 1, 2019*
- Additional ad purchases are recommended.
- Please check the Souvenir Journal Advertising Form for additional information.



2019 MISS GULF COAST REGION PAGEANT

APPLICATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone (H) _____ (Cell) _____

E-Mail _____ Age _____

Chapter Representing _____

Last School of Attendance _____

Major _____ Current GPA (If applicable) _____

Classification _____ Projected Graduation Date _____

List all organizations currently a member of:

Pageant, Homecoming and Modeling experience:

Hobbies:

Describe yourself in one word: _____

Signature of Contestant

Signature of Local Chapter President

**PLEASE ATTACH A 1-PAGE PERSONAL BIO, ONE 4X6 COLOR HEADSHOT
AND ONE 4X6 BLACK AND WHITE HEADSHOT OF YOU WITH PACKET.**



The Gulf Coast Regional Oratorical and Debate Competition

ORATORICAL CONTEST - ORATORICAL RULES

Participants must adhere to the following rules for the topic presented:

- Each participant will have five to seven minutes to address the given topic
- No props are allowed
- Each participant must present a perspective supported with relevant reasons and/or examples
- Participants must demonstrate knowledge of current issues to validate perspectives
- Participants must be able to organize thoughts in a cohesive and fluid manner

NATIONAL DEBATE CONTEST TOPIC AND FORMAT

Phi Beta Sigma Fraternity partners with the National Center for Policy Analysis Project and Debate Central to provide our debaters with the most up-to-date resources. This partnership will allow debaters to review articles, research debate tactics and properly prepare for an informed intelligent dialogue. Each region will sponsor a two-member team to compete in the National Debate Contest. Please follow the steps below, which will guide you to key information on the debate competition.

Step 1: Refer to the following website <http://www.debate-central.org>

Step 2: Click the Research Topics link (You should see the topic under the Cross-Examination section)

Step 3: Review the Research Topic link for a variety of resources, which can be used for your debate. Especially take note of the Glossary Terms, which will strengthen your vocabulary.

Step 4: Click on the Learn Debate link and scroll down to Understand Cross Examination Debate

Step 5: Click on Understand Cross Examination Debate and then scroll down to Outline of CX Debate

Step 6: Click on Outline of CX Debate and review the debate outline structure. The debate will encompass 60 minutes. Teams must prepare for both the affirmative and negative arguments.

Step 7: Once you have reviewed the debate format return to the Understand Cross Examination Debate page and click on The Code of the Debater: Introduction to the Way of Reason. This should be extremely helpful in understanding the intricacies of debating.

Step 8: Your team preparation for the debates should include use of resources on the Debate Central website; however, you may use others as well. Be sure to also review the Evidence link to gain valuable insight and details.

DEBATE TOPIC:

Since the 1990s, schools have implemented a zero-tolerance policy to address challenges in the school setting. However, research has indicated that these policies disproportionately affect students of color, creating a “school to prison pipeline.”

DEBATE QUESTION:

Do zero tolerance policies in school work? If so, do the benefits outweigh the costs to students of color?





ORATORICAL TOPIC:

Background: Studies have shown that a college graduate will make over 1 million dollars more in salary compared to someone with a high school degree over the course of their lifetime. However, the decreases in government funding is making the path to college more of a challenge than in the past.

QUESTION:

Is a traditional four-year college degree still the best path to employment and economic security for males of color in America?





PHI BETA SIGMA FRATERNITY INCORPORATED

45th Annual Gulf Coast Regional Conference – April 25 - April 28, 2019

THE GULF COAST REGIONAL

Oratorical & Debate Competition Packet

ENTRY FORM

ORATORICAL COMPETITION

(PRINT ONLY)

DATE: _____
NAME: _____
MEMBER#: _____
ADDRESS: _____
CITY: _____
STATE: _____
ZIP: _____
E-MAIL: _____
PHONE: _____
CHAPTER: _____
REGION: _____

DEBATE COMPETITION

(PRINT ONLY)

DATE: _____
NAME: _____
MEMBER: _____
ADDRESS: _____
CITY: _____
STATE: _____
ZIP: _____
E-MAIL: _____
PHONE: _____
CHAPTER: _____
REGION: _____

KEY INFORMATION

DEADLINE FOR ENTRY FORM: **MARCH 29, 2019**

SUBMIT ENTRY FORM TO C/O BRO. JOE ROLAND, IV, REGIONAL DIRECTOR OF EDUCATION, P.O. BOX 34264, SAN ANTONIO, TX. 78265

Regional Collegiate Advisor Terence Parker
Texas Collegiate Advisor Karl Hearne
Louisiana Collegiate Advisor Michael Lee

tparker1914@gmail.com
karlhearne@gmail.com
lasdoca2018@gmail.com

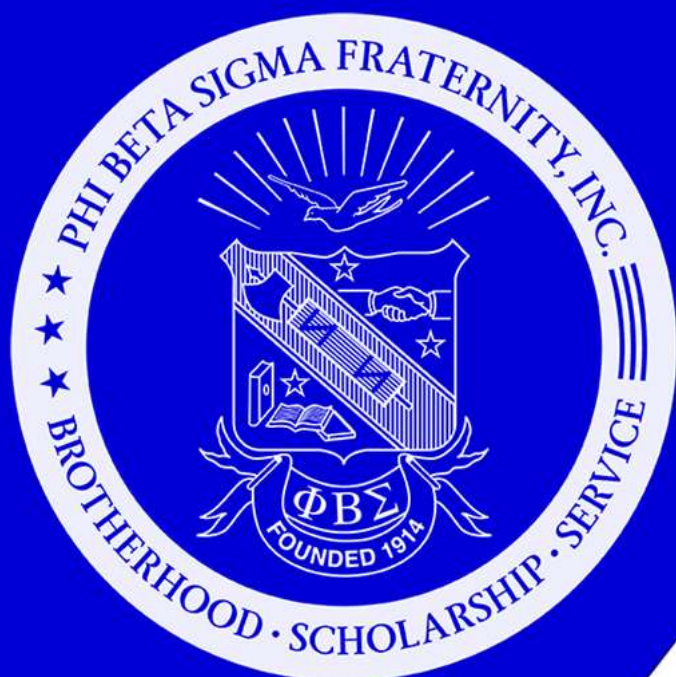


THE GULF COAST REGION OF PHI BETA SIGMA FRATERNITY, INC. 45th REGIONAL CONFERENCE

Hilton San Antonio - Airport

San Antonio, TX

WWW.GULFCOASTREGION.ORG



“Brotherhood First”